

**Hamilton Township Animal Shelter and Adoption Center  
2100 Sylvan Avenue  
Hamilton, NJ 08610**

**Continuation Sheet for inspection conducted on October 18, 2018 by Linda Frese and Dr. Colin Campbell of the New Jersey Department of Health.**

**N.J.A.C. 8:23A Section and Noted Deficiency:**

**1.2 (b)** An inspection by the local health authority was not available. A certificate of inspection from another health agency was posted at the facility.

**1.2 (d)** The fire inspection certification expired on 10/3/18.

**1.3 (f)** Sheds have recently been purchased and will be used to store excess items that were currently being stored on the exam table and behind the building.

**1.7 (e) and (h)** Food and water receptacles are required to be rinsed in accordance with the manufacturer's label instructions after the disinfecting process.

The amount of water used to fill the utility sink basins and mix the disinfectant for the food and water receptacles is required to be measured in accordance with the manufacturer's label instructions to ensure the appropriate dilution ratio is achieved. At the time of this inspection, inspectors were told that the utility sinks were filled with water and 12 to 15 disinfection tablets were added, but the amount of water was estimated and not accurately measured.

The stands that hold the food and water bowls used in the cat enclosures were rusting and need to be replaced. Inspectors were told that new holders have been ordered.

**1.9 (a)** The facility did not have a supervising veterinarian at the time of this inspection. Inspectors were told that a contract with a supervising veterinarian is currently being negotiated and the disease control and health care program will be established and maintained when the contract is finalized. This deficiency is expected to be brought into compliance by October 30, 2018. In the interim, animals with signs of illness or otherwise in need of veterinary medical care are transported in a timely manner to a veterinary hospital for treatment. Veterinary records were available for animals receiving treatment at the time of this inspection. **Update 10/23/18:** A contract has been signed and a supervising veterinarian will begin working with the facility immediately.

Medication administration logs have been created and were in use at the time of this inspection, but some of the medication administration time slots were not initialed or otherwise filled in to indicate that the medication was being administered as prescribed. Inspectors were told that staff is not readily available to administer medication in the evening and after hours. This was discussed with the local officials at the time of this inspection and inspectors were told that the prescribing veterinarians will be consulted to seek an acceptable solution.

**1.9 (b)** The VPH-20 form signed by the previous supervising veterinarian was posted at the facility. This document needs to be removed. A VPH-20 form is to be completed when a supervising veterinarian is obtained and a disease control and health care program is established at the facility.

**1.9 (g)** The facility does not have an isolation room to house dogs with signs of communicable disease. Cages will be installed in a new area that will be designated as the cat intake room and the current cat intake room will be used as the dog isolation room. Inspectors expressed concern over the lack of space that is anticipated for large dogs and were told that all large dogs with signs of a communicable disease will be housed at a veterinary establishment. It was reiterated that at least one cage shall be made available in this room that is suitable to house a large sized dog.

**1.11 (c)** Inspectors were told that the euthanasia solution and tranquilizing agents were removed from the premises. The last recorded date of euthanasia was August 7, 2018. The method of injection that was being used for euthanasia of cats at that time was not acceptable as the primary method of injection of the euthanasia solution. The primary method of euthanasia for cats was recorded in the euthanasia log as intracardiac injection of a euthanasia solution.

**1.11 (e)** Inspectors were told that all employees will be retrained and certified by the supervising veterinarian in the acceptable euthanasia techniques used at the facility, which shall include IV injection as the primary method of euthanasia for both dogs and cats. Additional training and certification in administration of IP and IC injection will also be required, including when these alternative methods of injection are appropriate, if these techniques will be used at the facility.

**1.11 (f)** If euthanasia is performed at the facility in the future, written instructions will need to be posted in the euthanasia area that includes the dosages by weight in pounds of all euthanasia, immobilizing, and tranquilizing agents used at the facility. The scale that was recently purchased is too small for medium or large dogs to stand on and inspectors were told that the animal control officers pick up and hold the dogs to be weighed. Inspectors were told that a new large dog scale has been ordered.

**1.13 (a)** Computerized forms are being developed and are expected to be completed within one week from the date of this inspection. These new records will include all required information in accordance with applicable Statutes and Regulations. The method of euthanasia, including the route of injection such as IV, IC, or IP, will be recorded along with the animal's weight at the time of euthanasia and the dosages of all agents administered to each animal.

Most of the records available at the time of this inspection did not indicate that animals were scanned for a microchip before being euthanized, adopted, or otherwise transferred. In accordance with N.J.S.A. 4:19-15.32, each animal shall be scanned for a microchip upon intake to the facility and prior to release of any cat or dog for adoption, transfer to another facility or foster home, or euthanasia of the cat or dog. In addition, all impounded animals will also be scanned for a microchip upon capture by the animal control officer. The new forms will include spaces that indicate when each animal was scanned and the person who scanned the animal. The forms will also include a space indicating that the owner was notified in accordance with N.J.S.A. 4:19-15.16b. Each form is expected to be filled out as completely and accurately as possible and shall include the full name and address of the entity or person to whom adopted or otherwise transferred.

The address of the rescue organizations that took possession of animals were not being recorded in the animal's records at the time of this inspection.